

work and education timeline

- 2018** — BA Graphic Design and Media Arts (2013-18)
• Southern New Hampshire University
• 4.0 GPA and member of Alpha Sigma Lambda honor society
- 2017** — Business Retention Account Executive (current)
• at Comcast Business
• work with customers looking to renew or disconnect their services
• consistently exceeds KPIs
- 2016** — T-Shirt Design for Women's March Hawaii
- PA Work (per diem)
• for The Troupe, Windham, NH
• Sig Sauer air gun shoot with Max Michel
• medical equipment promotional video shoot at Smith & Nephew
- Layout Designer
• SNHU Undergrad Admission Newsletter
- 2014** — Military Undergraduate Admission Counselor
• at Southern New Hampshire University
• consistently exceeded KPIs
• selected to pilot military specific admission team
• advanced to Admission Counselor III, with additional responsibilities including mentoring new hires, coaching teammates, and other duties as needed by team leads
- 2013** — Server and Event Staff
• at Red Blazer Restaurant, Concord, NH
• promoted to barstaff within 6 months
- 2011** — Personal Care Provider
• caregiver for an adult with developmental disabilities
- Convenience Store Shift Manager
• oversaw other staff, end of night paperwork, and responsible for placing and receiving deliveries
- 2009** — Commercial Fisherman
• harvested shellfish in Lubec, ME
• designed and built passive solar house, lived off grid for two years
- 2007** — Yoga Alliance Teacher Training- 200 Hour Level
• at Living Yoga, Concord, NH
• taught Ashtanga yoga through 2013 in classroom and private settings

tools

Adobe InDesign
XXX

Adobe Dreamweaver
X

Adobe PremierPro
X

Javascript
X

CSS
XX

HTML
XX

PC
XXXX

Mac
XXXXX

Adobe Photoshop
XX

Adobe Animate
XX

Adobe Illustrator
XXX

skills

team player
XXXX

emotional intelligence
XXXX

flexibility/
adaptability
XXXX

attention to detail
XXXX

work ethic/
integrity
XXXXX

critical thinking
XXXX

ability to work independently
XXXXX

time management
XXXXX

dedication to growth
XXXXX

team development
XXX