

# Application Agreement

All Information contained herein will remain Confidential

Official Use Only

Your Phone# (\_\_\_\_\_) \_\_\_\_\_

Combined Report [ ] Tenant only [ ] Husband Only [ ]

Desired Address: \_\_\_\_\_

## PLEASE PRINT LEGIBLY

Name: \_\_\_\_\_ SSN# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB: \_\_\_\_\_

Spouse: \_\_\_\_\_ SSN# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ DOB: \_\_\_\_\_

DL# \_\_\_\_\_ State \_\_\_\_\_ DL# \_\_\_\_\_ State \_\_\_\_\_

Other Occupants:

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship \_\_\_\_\_

## RESIDENCY

Current Address: \_\_\_\_\_

City ST Zip

Current Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Landlord: \_\_\_\_\_ PH# (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Rent\$ \_\_\_\_\_ How Long \_\_\_\_\_

Previous Address: \_\_\_\_\_

(If less than 2 Years)

City ST Zip

Previous Lanlord: \_\_\_\_\_ PH# \_\_\_\_\_ - \_\_\_\_\_ Rent\$ \_\_\_\_\_ How Long \_\_\_\_\_

## EMPLOYMENT

### Applicant

Present Employer \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Position \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_

Gross Annual Income \$ \_\_\_\_\_

Other Income Source \$ \_\_\_\_\_

Total Income \$ \_\_\_\_\_

Hire Date \_\_\_\_\_

### Previous Employer

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Position \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_

Gross Annual Income \$ \_\_\_\_\_

Hire Date \_\_\_\_\_

### Joint Applicant

\_\_\_\_\_

\_\_\_\_\_

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## BANKING/CREDIT/OTHER

Bank Name: \_\_\_\_\_ Account# \_\_\_\_\_

### Information Concerning Application

This is a legal document which imposes legal obligations on you and may under some circumstances result in an application of all or part of your deposit to the landlord's actual damages and expenses. Please read carefully.

Credit Reference: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_  
1.) \_\_\_\_\_ \$ \_\_\_\_\_  
2.) \_\_\_\_\_ \$ \_\_\_\_\_  
3.) \_\_\_\_\_ \$ \_\_\_\_\_

Vehicle #1: Year/Make/Model \_\_\_\_\_ License# \_\_\_\_\_  
Vehicle #2: Year/Make/Model \_\_\_\_\_ License# \_\_\_\_\_

Any Pets? YES or NO \_\_\_\_\_ Type: CAT or DOG \_\_\_\_\_  
Weight \_\_\_\_\_ Age \_\_\_\_\_

Has any applicant ever:  
Been evicted or asked to move out? Y N  
Broken a rental agreement or lease contract? Y N  
If yes, please explain \_\_\_\_\_  
Been late with rent payments or sued for non-payment of rent? Y N  
Been sued for damages to a rental property? Y N  
Declared bankruptcy? Y N

### AUTHORIZATION TO CHECK CAVEAT

In connection with your apartment application a consumer or credit reporting agency may be asked to make an investigative consumer or credit report on you.

Applicant(s) understand and hereby authorize agent/owner and any consumer or credit reporting agency or bureau employed by it to investigate Applicant's character, general reputation, mode of living, credit and financial responsibility and the statement made with the Application and to inquire and check with persons and references named herein and also authorize(s) such credit or consumer reporting agency or bureau to make a consumer or credit report in connection there with.

### \*\*\*IMPORTANT\*\*\*

- A. The deposit is to be refunded to the applicant UNLESS this application is approved.
- B. The processing charge/application fee is NOT refundable.
- C. If applicant(s) cancel application, the landlord may apply all or part of your deposit to the landlord's actual damages and expenses. (72 hrs to cancel before forfeit of deposit) \_\_\_\_\_
- D. If applicant(s) cancel after execution of lease but before the lease start date, the landlord may apply all or part of your application deposit to the landlord's actual damages and expenses.

APPLICATION FEE PAID \$ \_\_\_\_\_ DEPOSIT PAID \$ \_\_\_\_\_

APPLICATION TAKEN BY \_\_\_\_\_ DATE \_\_\_\_\_

I certify that the above information is correct and complete and hereby authorize you to make any inquiries you see necessary to evaluate my tenant, credit, and/or criminal history. If I rent the unit, I understand the information contained on this form and rental agreement may be maintained in a tenant database for up to six years after I vacate the premises.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse/Joint signature: \_\_\_\_\_ Date: \_\_\_\_\_