

RANDALL K CAHOON, AICP, CZO

PO Box 13581

New Bern, NC 28561-3581

(252) 902 7176

randy1_1960@yahoo.com

EDUCATION

- 2003-05 East Carolina University** Greenville, North Carolina
Bachelor of Science in Urban & Regional Planning (Coastal Emphasis)
Minor concentrations in Community Health and Environmental Resources
Graduated Summa Cum Laude with General College Honors **Cumulative GPA 3.959**
- 2001-03 Craven Community College (CCC)**, New Bern, North Carolina
College Transfer **Cumulative GPA 4.0**
- 1981-82 Craven Community College**, New Bern, North Carolina
Associates Degree in Cosmetology **Cumulative GPA 3.8**

WORK EXPERIENCE

- 2009-present Town of Oriental**, Oriental, North Carolina
Town Manager (started March 9, 2009)
- 2005-2009 Gates County Planning & Development Services**, Gatesville, North Carolina
Departmental Director • Planner • Subdivision Administrator • Zoning Administrator
Economic Developer • Floodplain Manager
- 2005 Pitt County Planning Department**, Greenville, North Carolina
Planning Assistant (June 9 through November 21 plus 50-hour internship in Feb/Mar 2005)
- 2005 Wilson County Planning Department**, Wilson, North Carolina
Planner I (temporary position – May 9 through June 8)
- 2004-05 Student Greenway Designer & Liaison between ECU and Pitt County**
"Pitt County Greenways Plan 2025" (adopted by Commissioners February 2006)
- 1998-05 RANDY CAHOON a design service** New Bern, North Carolina
Commercial web design
- 1993-01 Cut Ups! Hair Studio** New Bern, North Carolina
Owner/founder/stylist
- 1989-92 Rudd Advertising Agency** New Bern, North Carolina
Freelance advertising copywriter (per job contract work)
- 1982-93 Hair Designer** New Bern, North Carolina
Independent Contractor (self-employed booth renter) in 3 different salons
- 1979-80 The Sun-Journal** (newspaper) New Bern, North Carolina
Proof reader/page layout/commercial artist
- 1978-79 MERIT SHOES** New Bern, North Carolina
Manager Trainee (averaged over \$1,000 in sales per week)

CONTINUING EDUCATION, HONORS, AWARDS, AND ACTIVITIES

- 2009 AICP Certification**, American Institute of Certified Planners
- 2008 Zoning Officials Certification**, School of Government UNC-Chapel Hill
- 2008 Review Officers Workshop** (NC Property Mappers Association)
- 2007-08 Rural Planning Organization Region R** (alternate county representative)
- 2007 NC Association of Zoning Officials** membership
- 2007 Participant in US Senator Richard Burr's Economic Developer's Roundtable**
UNC-W Campus, Wilmington, North Carolina
- 2007 Stormwater BMP Inspection Certification #315**, NCSU Raleigh
- 2007 Stormwater Finance & Management, School of Government, UNC-Chapel Hill**
- 2006 Appointment to Coastal Resources Advisory Council (CRAC)**
- 2006 Introduction to Zoning I**, School of Government, UNC-Chapel Hill
- 2005-present Northeast Economic Dev Commission**, Economic Developer - Gates County
- 2005 FIRST PRIZE – NC-APA Student Paper Award** (Public Speaking & Research)
- 2004-05 Outstanding Senior Award**, ECU, Department of Planning

2005 Oral Presenter, 3rd Annual Undergrad Research Symposium, ECU
 2½ year research project on Bioreactor Landfill Technology
2005 Phi Kappa Phi Honors Fraternity, ECU
2004 Pinnacle Non-Traditional Honor Society, ECU
2004 Phi Eta Sigma Honor Society, ECU
2003-05 Chancellor's List, ECU (5 out of 6 semesters)
2004 Dean's List, ECU, Fall Semester
2003 Graduation Marshal CCC
2001-03 Dean's List, CCC: seven consecutive semesters
2002-03 Phi Theta Kappa Honor Society, CCC (*Served as Chapter Secretary*)
2002-03 "Who's Who of American Junior Colleges," CCC
2003 Researched/founded/coordinated CCC's first campus-wide can recycling project, (proceeds went to Merci Clinic for indigent migrant workers)
2002 Jeffrey Lee French Award for Excellence in Public Speaking, CCC

VOLUNTEER WORK

2008 Gates County Minimum Housing Standards Committee
2007 Gates County Commercial Park Sewer Feasibility Study Committee
2006-present Gates County 4-H, GIS project (GIS to the Fifth)
2006 Gates County Task Force for Drug Prevention (Crystal Meth)
2003 Public Radio East's Spring and Fall Fund drives
2003 UNC Center for Public Television – Festival 2003, RTP
2003 CCC Forum (*speakers bureau*) Founding Member
1994-95 Guest Instructor, 5 semesters, PCC and CCC – self-improvement course
1984-97 American Cancer Society

PERSONAL SKILLS

- ABC Fire extinguisher training and hazardous chemical training – Gates County
- Type approximately 60 wpm
- Proficient in both Macintosh and Windows® (including XP) operating systems
- Proficient in digital photography and near-expert level with Adobe PHOTOSHOP® software
- Proficient in MS Office Applications, including MS Word, Excel, and PowerPoint
- HTML 4 – over 9 years experience designing commercial web sites
- Zoning Ordinance, Moratoria Ordinance (*sole author of the document*), CAMA Core Land Use Plan Update, and other County Ordinance creation & updates – Gates County
- Grant Writing experience – part of team working on Clean Water Management Trust Fund Grant application and a FEMA Pre-Disaster Mitigation Grant for Pitt County

REFERENCES:

Dr. Mulatu Wubneh, Professor, Program Director of **Department of Planning**, Brewster A-215, East Carolina University, Greenville, NC (252) 328-1272 (*Dr. Wubneh was my mentor for my Undergrad Research Project, also was my instructor for PLAN 3031, Quantitative Analysis, and PLAN 4099*)

Al Burne, Lecturer, **Department of Planning**, Brewster A-214, East Carolina University, Greenville, North Carolina 27858 (252) 328-1273 (*Mr. Burne was my instructor for PLAN 3051, PLAN 4021, and PLAN 5065. He was also planning internship supervisor.*)

Bill Turner, Consultant, **Community Planning Collaborative, Inc.**, 1121 Cordova Court Virginia Beach, VA 23456-4239 (757) 426-7231 cpci@cox.net
(I worked directly with Bill Turner on our Zoning Ordinance and on our CAMA Core Land Use Plan)

Dr. R. Scott Ralls, President, **North Carolina Community College System** Mailing address: 5001 Mail Service Center, Raleigh, NC 27699-5001. Street Address: 200 West Jones Raleigh, NC 27603 (919) 807-7100 (*I got to know Scott during his first year at Craven Community College where he served as President for 6 years*)